



**July 2024**

Hello,

**Welcome to FAD!**

This letter contains some key information to keep you in the loop ready for your start with us in September. The new term starts with Induction week on **Monday 2 September**, we're looking forward to welcoming you to **Palace Studios on Buckwell Street** and will be in touch throughout the summer with further updates.

Key information around our proposed timetable can be found below, and on our **Welcome Site: [aup.ac.uk/welcome](http://aup.ac.uk/welcome)**, which contains everything you need to know to start studying here. We'll be updating it regularly with information on finance and bursaries, key term dates, discovering Plymouth, online resources and links to our Students' Union. We'll provide **early access to your university email account and our university systems**.

If you are waiting for your results, we wish you the best of luck on results day. It's very important that we receive your results as soon as possible so we can make sure that there is no delay in confirming your place.

**From Thursday 15 August your results can be submitted by emailing [results@aup.ac.uk](mailto:results@aup.ac.uk).**

If you have not achieved the grades that you were hoping for, please still submit your results as they will help us to guide you through the process to ensure that we provide you with the very best information, advice and guidance relevant to your individual situation. If you already have your GCSE results, please send these to us as soon as possible.

**We ask that you submit your results no later than Friday 30th of August 2024.**

**Provisional Timetable**

We will start the year off with a two week induction period where you will be in the studios for 5 full days, after which you will drop down to our full time three day a week timetable. Your weeks will look like this:

Induction Weeks (Weeks beginning 2nd and 9th September)				
Monday 9.30 - 4	Tuesday 9.30 - 4	Wednesday 9.30 - 4	Thursday 9.30 - 4	Friday 9.30 - 4

Standard timetable (From week beginning 18th September) <i>*this may be subject to change*</i>				
	Tuesday 9.30 - 4	Wednesday 9.30 - 4	Thursday 9.30 - 4	

## Induction

During your induction period we will be exploring a range of different approaches to art and design. We'll be kicking off your studies with a week exploring how practicing artists develop ideas and collect visual experiments. In the second week we'll be getting you inducted to the practical studios at our Tavistock Place campus (including ceramics, glass and the darkrooms).

## Induction trip to Dartmoor

On Tuesday in your first week we'll be heading out via coach onto Dartmoor to draw, paint, photograph and gather. We'll be heading out whatever the weather so be prepared with good sturdy shoes and a weather/rain proof coat. We'll be briefing you on this on your first day with us but should you have any questions regarding accessibility, please get in touch directly with the team to ensure we can support you.

## Studio Fee

To support the costs of practical inductions, group trips and the end of year exhibition, we ask our students to pay a studio fee of £75. This studio fee does not include photocopying or individual project materials (outside of what is provided within the studio). This is payable to the reception desk at our Tavistock Place campus by September 30th 2024. If you have concerns, please get in touch with me via my email address listed below.

## What you'll need to start the year

Sketchbook (A4 - A3 depending on your personal preference)

A lined journal (A5 - A4 depending on your personal preference)

A basic pencil case of kit (Pencils, black pens (felt tip), ruler, scissors, eraser, sharpener, a couple of small paint brushes, masking tape)

An A2 portfolio case (Something sturdy is preferred!)

Please make sure everything is labelled with your name.

## Getting started over the Summer

We want you to have a break over the summer and spend time enjoying nature, friendships and experiences. However! If you are super keen to get started, we would recommend seeing as many exhibitions as you can. Also, begin looking more purposefully around you. Take a sketchbook with you wherever you go, document what you experience, not just what you see but what you hear, what you feel. Photograph interesting textures, collect objects which you find curious. This will be a personal project and get you thinking creatively ready for your first week with us.

This year, we are very proud to have been awarded **University of the Year for South West England** at the Whatuni Student Choice Awards (WUSCAs) by our students. We were also crowned as Winner for South West England in three additional categories: **Lecturers & Teaching Quality, Facilities and Student Support**. The nominees and winners of these unique awards are based on reviews submitted by students from across the UK, and winners are judged by a panel made up of prospective and current university students.

If you or your family have any questions over the summer or if you need additional information before you enrol with us this September, please contact us by emailing [hello@aup.ac.uk](mailto:hello@aup.ac.uk), calling **01752 203434** or messaging us via text or **WhatsApp 07722 744184**.

Sincerely,



## Maddy Blyth

Foundation Diploma Course Leader  
[mblyth@aup.ac.uk](mailto:mblyth@aup.ac.uk)

## **Our entry requirements**

**For Foundation Diploma** we offer places to students who have an L3 qualification and a GCSE profile of at least 5 A\*-C grades (or 9-4 in the grading scheme) including English and Maths and a combination of AS and A-Level qualifications (with one in a creative subject)

### **What should I do if I have achieved my predicted grades and have met the entry criteria for my course?**

Congratulations! When you receive your results, please **forward the email, scan a copy or email a photo of your results to our Admissions team at [results@aup.ac.uk](mailto:results@aup.ac.uk)**, with your name clearly visible. Your results will then be processed and your offer will be changed to unconditional. You will receive an email confirming this has taken place over the following days.

### **What should I do if I have not achieved my Level 3 Qualifications?**

Don't worry! Every student is different and in the current climate, not everyone is going to be able to achieve what they had been hoping for - we understand this!

When you receive your results, please **forward the email, scan a copy or email a photo of your results to our Admissions team at [results@aup.ac.uk](mailto:results@aup.ac.uk)** who will pass your results onto our Foundation Diploma team. We will look at each student individually and be in contact with you to discuss the best study programme options and what we feel the best fit is for you.

### **Before you start**

You will be sent (to the email address that you used to apply with) details of how to access your new **Arts University Plymouth IT account**. In here, you will find details on how to complete your online enrolment - this must be done before you arrive on 6th September. **We will be contacting you on your university email address with all future important information.**

As part of our enrolment process, **you may be required to take online assessments in English and Maths**, to help us understand your strengths and abilities in these two key subjects. Logging into your new Arts University Plymouth email account will take you to links to your English and Maths initial assessment.

## **CONSENT FORM FOR ALL UNIVERSITY VISITS**

*(Please bring the completed form with you to your first day on-site to give to your course team)*

**\*Note** those students over 18, you can complete this form yourself.

Students may be invited to take part in educational visits to galleries, museums etc. outside the University or City, to research various sources as part of structured projects or programmes of study.

The University **must** have this consent before you can take part in all arranged activities & trips.

**NAME (PRINT)**..... **DATE**.....

**COURSE** .....

**I am a registered student of Arts University Plymouth and agree to abide by the following Code of conduct:-**

1. To pay all money in advance of the trip
2. To be punctual or risk missing the trip if late
3. To be responsible throughout the trip, showing respect to fellow travellers and staff
4. To refrain from smoking or using a vape in any public area and prohibited place
5. To refrain from alcohol or non-prescribed drugs whilst under the care of the University
6. To follow all college guidance on health and safety measures

Staff reserve the right to take appropriate action if this code of conduct is ignored, in accordance with the University's disciplinary procedure.

**Before attending any trips I will:-**

- a. Update my University details with any medical / medication changes in a timely manner.
- b. Ensure that I bring sufficient regular medication with me to last throughout any planned trips.

<b>Signature of Student</b>	
<b>If under 18 - signature of parent/guardian/carer</b>  Please note that we will contact you via email/phone/letter regarding trips your child/dependant are involved in	

A Doctor's confirmation of fitness to attend may be required to participate in some visits.

Please contact University Infopoint if you require this document in an alternative format **+44 (0)1752 203448**