

Step 1: Start with a plan

Interview yourself with questions, and use the answers as a starting point for your personal statement: Example -

- Why do you want to study your chosen programme (or programmes)?
- Why does this subject (or subjects) interest you?
- Why do you think you're right for the programme?
- If you're interested in a creative course, think about what and who inspires you and if that has helped with your work in Sixth Form?

Step 2: Develop your answers into a longer format

Take your answers and start shaping your personal statement, remember to include specific examples that are personal to you to back up your claims. Be confident and take this opportunity to celebrate everything you've achieved that will make you a suitable candidate for your chosen degree course(s).

Step 3: Get feedback on your first draft

Whether you're at school, college or sixth form, meet with your student support team to go through your first draft and receive critical feedback. If not, ask a friend or family member to read your first draft, as fresh eyes always spot mistakes you may have missed.

Step 4: Make changes and continue to get feedback

Feedback is an essential part of development, be sure to make notes and take it all on board to make improvements. Once you've made the changes, seek out help again to read your second draft and repeat this process until you're happy with your final product. Bear in mind that even at industry level, many professionals will make multiple drafts of written documents before the final product is ready.

Step 5: When you're ready, submit your application!

Once you've put in all the hard work of pulling your personal statement together, it's time to submit your application. Input your personal statement into your UCAS application form, fill in all the other sections, double (and even triple) check everything is correct, and press send!