

# Quality Enhancement Plan 2016/17

Based upon the QAA Higher Education Review conducted November 2015



Enhancement plan based on QAA Higher Education Review conducted November 2015							
Issue raised in the report	Actions required	Measurable Outcomes	Timescales and Milestones	Owner(s) of Action	Monitoring, evaluation and reporting arrangements	Link to QAA UK Quality Code	Progress 2016/17
<p><b>Recommendation</b></p> <p><b>Strengthen procedures to enable institutional oversight of work placement activities</b></p>	<p>Review all programme documentation to ensure there is no reference to assessed work placement activities.</p> <p>Submit minor change for Fashion programme to alter placement requirements to reflect all other programmes in which it is custom and practice to include live briefs that are assessed and optional work experience to enhance learning and individual skills</p> <p>Review of procedures and processes to be followed in the organization and execution of work experience activities to strengthen the quality assurance, student experience, and Health and safety compliance</p>	<p>Formal record of module minor changes wherever appropriate and changes to associated briefs and procedures.</p> <p>Revised work experience procedures.</p>	<p>March 2016</p>	<p>Vice Principal Academic and Principal Lecturers.</p> <p>Supported by Associate Director Quality</p>	<p>Learning, Teaching and Curriculum Committee of the Academic Board.</p>	<p>(Expectation B10)</p>	<p><b>COMPLETE</b></p> <p>Review of all programme documentation confirmed Fashion to be the only programme requiring minor changes.</p> <p>Module minor change for Fashion submitted and approved in the June Academic Board.</p> <p>Revised Work Experience procedures were submitted and approved in the Teaching Learning and Curriculum subcommittee (May 2016)</p>
<p><b>Recommendation</b></p> <p><b>Improve the accessibility of information identifying the awarding body</b></p>	<p>Review and update the prospectus and College website to clearly identify the Open University as the College's Awarding Body.</p>	<p>College prospectus draft updated to clarify at an early point that that all programmes provided by the College are validated by the Open University our Awarding Body</p> <p>Webpages (for undergraduate and postgraduate awards make clear statement drawing attention to The Open University as our 'Awarding Body' and authority that validates our Degrees with a link to the OU from the Course pages.</p>	<p>September 2016</p> <p>March 2016</p>	<p>Vice Principal Academic</p> <p>Director of Communications</p>	<p>Academic Standards and Quality Committee of Academic Board.</p>	<p>(Expectation C).</p>	<p><b>COMPLETE</b></p> <p>The link to The Open University as PCA Awarding Body in the first few pages of the new prospectus is now in place</p> <p>Website updated on 'Course' opening page for undergraduate and postgraduate studies and 'Studying' opening page.</p>

Section 2 Higher Education Areas for Enhancement identified by Higher Education Review November 2015							
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<b>Affirmation</b>  The steps taken to develop a definitive assignment format that makes learning outcomes explicit	Maintain Learning and Teaching Assessment working Group (including students) to continue to review the assignment format approach to the benefit of students.	Student Surveys regarding Assignment and awareness of learning outcomes are at 80% plus.	June 2016	Head of Learning and Teaching and Principal Lecturers	Learning, Teaching and Curriculum Committee of the Academic Board.	(Expectation B6).	Working group is being maintained as well as a student led 'Crit Club'  2016 NSS feedback – assessment & feedback at 83% which is above target
<b>Good Practice</b>  The proactive and collaborative approach to the design and development of programmes (Expectation B1, Enhancement).	Continue to maintain a proactive and collaborative approach to the design and development of new and existing programmes with staff, students and relevant industry representatives.	2016/17 validated and revalidated programmes are subject to few conditions or recommendations and meet student, industry and stakeholder needs.	June 2016	Vice Principal Academic and Registrar.	Academic Standards and Quality Committee of the Academic Board.	(Expectation B1, Enhancement).	Validated and revalidated programmes have had no conditions and few recommendations to date
<b>Good Practice</b>  The extensive opportunities for students to engage with employers	Compliance to the College Employability Strategy and associated operational activities	Student surveys show a positive approach to employability engagement (at least 80%)	June 2016	Director of Development, Vice Principal Academic	Business Development Committee of the Academic Board	(Expectation B4, Enhancement).	Personal Development response on the 2016 NSS at the national average (7% up on 2015); positive response to additional questions on employment in 2016 NSS; ongoing prioritization of support for progression to professional careers through embedding of employability in curriculum, and enhancements made to central "3E's" team (employability, enterprise, entrepreneurship)
<b>Good Practice</b>  The comprehensive programme review and monitoring process that effectively captures and	Continue to review and improve the College monitoring and reporting mechanisms, particularly programme evaluation, within the Colleges Quality Cycle Handbook	Key Performance Indicators show a positive 3 year improvement trend across all measures.  Student views on improvement rated at 80% in NSS.	September 2016	Registrar, Head of HE Quality	Academic Standards and Quality Committee of Academic Board.	(Expectation B8, Enhancement).	Organisational management overview result in the 2016 NSS shows an 8% improvement to 79% (and at national average). Process for programme review and monitoring reviewed and enhanced for 2016/17

<p>responds to emerging issues</p>							
<p><b>Good Practice</b></p> <p><b>The rigorous implementation of the Quality Assurance and Enhancement Strategy which engages staff, students and employers in creating a vibrant learning experience</b></p>	<p>Maintain and develop the College Quality Assurance and Enhancement Strategy and associated processes, to ensure all staff, students, employers and stakeholders contribute to maintaining the Colleges recognised vibrant learning experience.</p>	<p>Student documented views of the learning experience in surveys, key corporate meetings and scheduled student council, performance review and representative meetings are positive about the vibrant learning experiences offered by the College</p>	<p>September 2016</p>	<p>Registrar, Associate Director Quality</p>	<p>Academic Standards and Quality Committee, and Student Engagement and Experience Committee of the Academic Board.</p>	<p>(Expectation B8, Enhancement)</p>	<p>The Quality Assurance and Enhancement Strategy accompanying implementation plan is regularly monitored and reported to Academic Board and its Committees. It sits above and reflects the College Annual Institutional Overview and individual programme action plans for each year which are monitored termly through Programme Performance Review meetings and Staff Student Liaison Groups meetings for each programme, coordinated by the Head of HE Quality. Progress and performance is triangulated with student feedback through College mechanisms for Student Voice including SSLG and internal surveys as well as NSS.</p>