

ANNUAL PRE-DEGREE  
SELF-ASSESSMENT REPORT  
Appendix 2

**QUALITY IMPROVEMENT PLAN  
2018-2019**

COMPILED November 2018

<b>Areas for Improvement - Leadership and Management</b>						Priority:	High	Medium	Low
Objectives	Actions required	Measurable Outcomes	Timescales and Milestones	Owner of Action	Monitoring, evaluation and reporting arrangements	Link to Plans	Progress		Impact on Learners
Develop Careers, Information Advice and Guidance	Develop Careers & Enterprise plan to fully meet Gatsby Benchmarks	<p><b>GB1</b> - Embedded career education and guidance.</p> <p><b>GB 2</b> - Every student &amp; parents, have access to good future progress options</p> <p><b>GB 3</b> - Students have different career guidance needs at different stages.</p> <p><b>GB 4</b> - Careers should have clear links into the curriculum.</p> <p><b>GB 5</b> - Every student should have multiple encounters from employers about work skills</p> <p><b>GB 6</b>- Every student should have work-placements</p> <p><b>GB 7</b> - Every student should understand the full range of available HE progression</p> <p><b>GB 8 - Personal Guidance:</b> Every student should have opportunities for careers guidance interviews</p>	Dec 2019	Associate Dean	Progress Checks, ACR Meetings, Careers & Enterprise action plan, Business Development Committee.	<p>Quality assurance enhancement Strategy, FE Strategy.</p> <p><b>SAR</b> Leadership and Management <b>KI 1</b></p> <p>Personal Development and Welfare <b>KI 1</b></p>	<p>GB1 &amp; 8 - Personal Guidance bid shortlisted which will support the achievement of a full integrated model with consistent careers guidance for all.</p> <p>GB2 - Profile of progression already evidenced a good range of options however work exp offer is expanding to increase diversity of work progression routes.</p> <p>GB3- Personal Guidance bid as above will provide opportunity to further enhance diversity of guidance through different stages. Progress check model provides sequenced questions.</p> <p>GB4/5- NSSW and curriculum have ensured an increasing range of industry speakers to improve links from curriculum to careers. PCA Careers fair now aligned with national careers week.</p> <p>GB6- Work placements increased to 138 in 2018 from 16 previous year. Current placements see us exceeding this performance.</p> <p>GB7 - HE progression well embedded and in second year of offering free trips to UCAS fairs to ensure all</p>		

							students can access. NSSW supporting engagement for low Polar postcodes.	
	Renew Matrix accreditation	Matrix Accreditation achieved through incremental milestones (see Matrix standard self assessment )	Dec 2019	Associate Dean	Matrix Standard self assessment improvement plan, ASQC, SEEC		Working group under development with initial scoping exercises achieved between Quality Manager and Dean.	
Develop 5 year strategic plan	Complete 5 year plan and seek approval	Senior Managers and Governors approval	September 2019	Associate Dean	Academic Board, SLT	SAR Leadership and Management <b>KI 3</b>		
	Develop International Baccalaureate Curriculum	Achieve World School status	May 2019	Associate Dean	ASQC, L&T Committee, Academic Board, Governors	SAR Leadership and Management <b>KI 3</b>	Consultants visit in October 2018 and Authorisation visit confirmed 4th and 5th March 2019	

Areas for Improvement - Learning Teaching and Assessment						Priority:	High	Medium	Low
Objectives	Actions required	Measurable Outcomes	Timescales and Milestones	Owner of Action	Monitoring, evaluation and reporting arrangements	Link to Plans	Progress		Impact on Learners
Enrichment of embedded Maths Practice	Develop a new Maths curriculum to stretch and challenge all students	Interim Survey Question: <i>My English and Maths skills are improving in my studies.</i> Exit Survey Question: <i>I am more confident at using my Maths skills (e.g. measurements, calculations etc) within my Studies.</i> Increase satisfaction to at least 80% on both questions.	February 2019, June 2019	Associate Dean /Academic Skills Leader	Student Interim and Exit Surveys	Quality assurance enhancement Strategy, FE Strategy  <b>SAR</b> Teaching Learning and Assessment <b>KI 1</b>	Recruitment of volunteer STEM Ambassador from programming industry to advise on curriculum design: cross college embedded & extra curricular 'Code Club'	Development of 'mind-expanders': quick-fire maths resources to stimulate interest in broader maths related concepts	

<b>Areas for Improvement - Outcomes</b>						Priority:	High	Medium	Low
<b>Objectives</b>	<b>Actions required</b>	<b>Measurable Outcomes</b>	<b>Timescales and Milestones</b>	<b>Owner of Action</b>	<b>Monitoring, evaluation and reporting arrangements</b>	<b>Link to Plans</b>	<b>Progress</b>		<b>Impact on Learners</b>
Improve Functional Skills Maths Results	Establish and undertake a working group process for English and Maths involving external consultants and collaborative work with other colleges resulting in revised models	Increase to above the National Average of 50%	March 2019, July 2019	Associate Dean /Academic Skills Leader	Academic Standards and Quality Committee, Learning and Teaching Committee. Learning and Teaching Pre Degree Strategy.	Quality assurance enhancement Strategy, FE Strategy  <b>SAR</b> Outcomes <b>KI 1</b>	Meeting scheduled for January between English & Maths team, Dean & external consultant that coordinated English and Maths provision for a large GFE.		
	Review progression ladder and exam model for Functional Skills and GCSE		March 2019, July 2019	Associate Dean /Academic Skills Manager	Academic Standards and Quality Committee, Learning and Teaching Committee. Learning and Teaching Pre Degree Strategy.		Review currently undertaken with english and maths provision adjusted for L2 students progressing to L3 study.		
Improvement in English and Maths Attendance	Develop further monitoring strategies for more timely responses to low attendance	Overall English and Maths Attendance above 85%	Monthly meetings	Associate Dean /Academic Skills Manager	CPR Meetings, Student Management Meetings	<b>SAR</b> Personal Development and Welfare <b>KI 2</b>  Outcomes <b>KI 5</b>	Monthly meeting undertaken and improvements in English GCSE seen however attendance remains comparable to last year.		
Ensure quality of outcomes for students not progressing onto HE (Career Students)	Improve English and Maths outcomes for this group  Raise quality of career planning	E&M outcomes 75%  All career students to have five year careers plans established	6 weekly	Associate Dean /Academic Skills Manager	Progress Checks	FE Strategy, Quality Assurance Enhancement Strategy  <b>SAR</b>	Improvements in range of work experience provided and the shortlisting for personal guidance bid means college is on track to improve this.		

	<p>Improve quality of non-HE destinations</p> <p>Ensure all destinations for safeguarding students are known</p>	<p>80% of Career students have high quality work destinations</p>				<p>Leadership and Management <b>KI 1</b></p> <p><b>SAR</b> Personal Development and Welfare <b>KI 1</b></p>		
--	--	---	--	--	--	---	--	--