

ANNUAL PRE-DEGREE
SELF-ASSESSMENT REPORT
Appendix 2

**QUALITY IMPROVEMENT PLAN
2021-2022**

COMPILED October 2021
Approved by Governors 23rd November 2021
Updated with progress January 24th 2022

Areas for Improvement - Quality of Education								
Objectives	Actions required	Measurable Outcomes	Timescales/ Milestones	Owner of Action	Monitoring, evaluation reporting arrangements	Link to Plans	Progress	Impact on Learners
1a) Increase achievement for Academic Skills Provision	Review English and Maths qualifications	Pass rate for FS Maths increase to target of 80%	Termly/End of year results	Head of Pre Degree/ Curriculum Manager Ac Skills Academic skills tutors Subject leads.	PD Management Meeting (Student) ASQ Committee, CPR Meetings	SAR QofE KI3	Review has lead to a move in Awarding body for Maths FS to AQA and GCSE English from AQA to the new GCSE English qualification specifically for post 16 learners Embedded English and Maths sessions, reinstated within the Extended Diplomas. Academic skills working group established to review progress on a monthly basis.	
2a) Development of the Character Project	Ensure that the Character project is updated to enable more connectivity with industry and skills	At the end of the year Meeting and Exceeding Expectations increase to 100%	Progress Check weeks	Head of Pre Degree	Quality Monitoring ASQ Committee, CPR Meetings	SAR QofE KI4	The Skills Project has been developed and implemented within the college. The Head of Pre-Degree will present the skills project to the Plymouth Manufacturers Group January meeting. Seeking feedback from employers to ensure that there are clear links to industry and skills. And to ask for critical feedback from employers from different sectors to help refine the project for future years.	

3a) Refine the Curriculum post pandemic	Review IAG on IBCP Update the website to ensure parents/students are aware that IBCP is not mandatory.	Increase IB Retention to above target of 90%	Monthly Retention Report Termly	Head of Pre Degree/ Curriculum Manager Ac Skills	PD Management Meeting (Student) ASQ Committee, CPR Meetings	SAR QofE KI1	College website adapted to communicate the different study programme options. Open days slides adapted to communicate the different study programme options. Applicant evening AIG refined to communicate the different study programme options.	
	Review the number of IB Diploma subjects offered	Increased attendance to above target of 91%	Termly	Head of Pre Degree/ Curriculum Manager Ac Skills	PD Management Meeting (Student) ASQ Committee, CPR Meetings	SAR QofE KI2	Reduced the number of IBCP Diplomas from 8 to 3.	

Areas for Improvement - Behaviour and Attitudes

Objectives	Actions required	Measurable Outcomes	Timescales Milestones	Owner of Action	Monitoring, evaluation and reporting arrangements	Link to Plans	Progress	Impact on Learners
1b) Increase achievement for Academic Skills Provision	Timetable embedded academic skills sessions within the curriculum. Develop an academic skills working group. Recruit an Academic skills engagement officer.	By accentuating the importance of Maths and English in UAL subjects. It is hoped this will result in an Increased attendance in academic skills, by at least 10% in academic skills sessions throughout the academic year. A more integrated and balanced study programme for students with Maths and English in the curriculum. Student experience score above 80% for English and Maths.	Monthly meetings Termly CPR's Progress check weeks.	Head of Pre Degree/ Curriculum Manager Ac Skills	Interim Survey Exit survey. Termly CPR's Academic board Learning and Teaching committee.	SAR - B&A KI 1	Timetables have been adjusted to ensure that Maths and English subjects are at the centre of the academic week. All Academic skills classes have been timetabled face to face with no hybridity. New appointment of Academic skills engagement officer to work with students on English and maths.	

		Maintaining improved English and Maths GCSE end of year results to target of 37% and 45%. Improving functional skills end of year results above target of 80%						
2b) Development of the Character Project	<p>Establish termly enrichment weeks within the Pre-Degree curriculum.</p> <p>Develop a Character Project replacement with more emphasis on Skills and personal, social and economic health and wellbeing.</p>	<p>Impact on students skills project reflective evaluations and target setting. Students meeting or exceeding expectations in progress checks 85% in year and 100% at the end of year.</p> <p>Students have more access to enriching activities and external professionals. Satisfaction rate in surveys above 80%</p>	<p>Enrichment weeks and student feedback.</p> <p>Termly student voice meetings.</p> <p>Progress check weeks.</p>	<p>Head of Pre Degree</p> <p>Assistant Head of Pre-Degree.</p> <p>Pre-Degree Safeguarding Lead.</p> <p>Pre-Degree Learning support coordinator.</p>	<p>Interim Survey</p> <p>Termly CPRs</p> <p>Skills Project review meetings, minted in leaders and management meetings.</p> <p>Management committee meetings.</p> <p>Studentship meetings.</p> <p>Leaders meetings.</p> <p>Termly Student Voice meetings.</p>	SAR - B&A KI 2	<p>Enrichment weeks have been planned into the Pre-Degree academic calendar for the first time. In those weeks lessons will be shaped within the enrichment week theme and extra curricular lessons will be facilitated outside of regular taught sessions.</p>	
4) Improve level 2 retention and attendance	<p>Ensure that the Level 2 timetable is 100% on-site and includes no online learning.</p> <p>Support the Level 2 academic team with a Pre-Degree inclusion champion.</p> <p>Act more responsibly with Level 2 interventions, to ensure that support is put in place more accurately and on a timely basis.</p>	<p>Increase L2 to target of 90% and 91%</p>		<p>Head of Pre Degree</p>	<p>Interim Survey</p> <p>Exit survey.</p> <p>Termly CPR's</p> <p>Academic board</p> <p>Learning and Teaching committee.</p>	SAR - B&A KI 3	<p>Level 2 diploma lessons are facilitated on-site.</p>	

Areas for Improvement - Personal Development								
Objectives	Actions required	Measurable Outcomes	Timescales and Milestones	Owner of Action	Monitoring, evaluation and reporting arrangements	Link to Plans	Progress	Impact on Learners
1c) Increase achievement for Academic Skills Provision	Ensure academic skills are placed within the centre of the academic timetable .	English and Maths attendance. End of year results. Student feedback.	End of year results. Student satisfaction feedback.		Termly CPR meetings Internal surveys Pre-Degree review meetings.	SAR - PD KI 2	Timetable rearranged so academic skills are not at the end of the day or early in the morning.	
5a) Improve NEETS outcomes	Continue to rebuild the Pre-Degree careers plan whilst reviewing progress with the compass career tracker and the Careers and Enterprise Company.	Successful completion of Gatsby Benchmarks via the compass career tracker. Above May 21, review data BM1 – 61% BM2 – 80% BM3 – 91% BM4 – 100% BM5 – 100% BM6 – 100% BM7 – 75% BM8 – 80% Positive engagement in Careers activities	Careers Interventions. Student feedback via surveys. Positive destination data.	Head of Pre Degree / Pre-Degree Careers Lead.	Compass evaluations.	SAR - PD KI 3	The most recent Oct 21, Compass Career assessment rated the college as: BM1 – 100% BM2 – 100% BM3 – 91% BM4 – 100% BM5 – 100% BM6 – 75% BM7 – 100% BM8 – 100%	

2c) Development of the Character Project	Implementation of a new personal development matrix. Which includes external and internal connectivity to key objectives.	Students skills development and progress evaluations. Skills Project presentation to the Plymouth Manufacturers Group.	Termly progress checks.	Head of Pre Degree / Assistant Head of Pre-Degree / Curriculum Manager Ac Skills / Subject teams.	Progress checks Students evaluations Surveys External feedback	SAR - PD KI 1	Students have been introduced to the Skills project and been given a traffic light for this to track progress.	
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Areas for Improvement - Leadership and Management								
Objectives	Actions required	Measurable Outcomes	Timescales and Milestones	Owner of Action	Monitoring, evaluation and reporting arrangements	Link to Plans	Progress	Impact on Learners
6) Observation review	Reintroducing Learning walks. Graded and ungraded observations. Scrutiny by external consultant	A broader pool of feedback from observations. Robust targets set out from observation enabling the college to build effective and high quality learning and teaching post pandemic.	Termly CPRs End of year reports.	Head of Pre-Degree Assistant Head of Pre-Degree Subject Leads. Senior Lecturer - Education and Development	End of year reports. Learning and Teaching Committee	SAR - LM KI 1 T&L Strategy	Learning walks and ungraded observations have been reintroduced along with an improvement plan specifically for teaching and learning.	
5b) Improve NEETS outcomes	Create additions to the dashboards that include detailed student information enabling staff to monitor at risk of NEETS more efficiently	NEETS students flagged early. Early interventions are put in place.	Termly progress checks.	Head of Pre Degree	Termly CPR meetings ASQ Committee	SAR - LM KI 3 T&L Strategy	Working with individual students to develop bespoke learning plans to increase attendance in English and maths. Students are identified as not EHCP but are SEN small groups from low achieving and low income background and	

							not having achieved a grade 4 in English or maths.	
3b) Refine the Curriculum post pandemic	<p>Develop a better balance within the study programme.</p> <p>Offer some level of on-line learning to Extended Diploma and FAD students only.</p> <p>Ensure that all academic skills and Level 2 diploma lessons are facilitated on-site.</p> <p>Embed English and Maths within the curriculum.</p>	<p>Improved interim and exit survey results. Overall satisfaction to reach target of 90%</p> <p>Increased IBCP retention Target of 90%</p> <p>Increased academic skills attendance. Target of 84%</p> <p>Students feel less stressed about workload. Interim Survey Question above 80%</p>	<p>Weekly, by weekly and monthly monitoring meetings.</p> <p>Termly CPRs</p> <p>End of year reports.</p>	<p>Head of Pre-Degree</p> <p>Assistant Head of Pre-Degree</p> <p>Subject Leads.</p>	Learning and Teaching Committee	<p>SAR - LM KI 2</p> <p>T&L Strategy</p>		

Areas for Continuing Development								
Objectives	Actions required	Measurable Outcomes	Timescales/ Milestones	Owner of Action	Monitoring, evaluation reporting arrangements	Link to Plans	Progress	Impact on Learners
3c) Continue to develop more interconnectivity between IBCP and UAL curriculum	Included within the UAL curriculum dedicated time where tutorials or Ac Skills / IBCP catch up time can happen.	Increased retention in IB 90% target	Termly		Pre-Degree Leaders Meeting	SAR - LM AfD 1		