

**PLYMOUTH COLLEGE OF ART  
MEETING OF BOARD OF GOVERNORS**

Date: Friday 1 May 2020  
Time: 10.00 am – Remote Meeting Via Google Meet

Present:	David Noyce	Chair
	Andrew Brewerton	Principal
	Sue Brownlow	Deputy Chair
	Tom Archer	Staff Member (Support)
	Mark Greaves	Independent Member
	Jamie Halton	Student Member (SU-VP)
	Kiran Haslam	Independent Member
	Tim Jones	Independent Member
	Rowena Murphy	Student Member (SUP)
	Ian Parry	Independent Member
	Janet Ritterman	Independent Member
	Duncan Tringham	Independent Member

In attendance:	Nadyne Ebbens	Deputy Clerk
	Mark Taylor	Director of Finance
	Steve Trotter	Registrar
	Liz Wiltshire-Meads	Clerk to the Corporation

**MINUTES**

**BG/20/09 WELCOME FROM THE CHAIR**

The Chair welcomed everyone to the second remote Board meeting which was due to the COVID-19 restrictions. This meeting was in place of the Strategic Away Day and was to keep governors in touch and up to date. The Chair recorded the Board's thanks to the Executive in the unprecedented Covid-19 times.

**MEETING PROTOCOL**

The Deputy Clerk gave a brief as to the expected protocol for the meeting and noted the protocol document circulated ahead of the meeting.

**APOLOGIES FOR ABSENCE, DECLARATIONS OF INTEREST & QUORACY**

Apologies were received from Andrew James, Staff Member (Academic) and Paula Sanderson Co-opted Member (Education) .

There were no unregistered declarations of interest and the meeting was quorate.

**BG/20/10 MINUTES OF PREVIOUS MEETING**

The Minutes of the previous meeting held on Tuesday 24 March 2020 were considered to be a true and accurate record of proceedings with the following amendment: "it was too soon to model financial consequence and the College would look at the Government offer of 80% of salaries paid for furloughed staff."

**RESOLVED: that the minutes be approved for signature by the Chair.**

**BG/20/11 ACTION TRACKER**

All actions reported progress to date and were either on the agenda, complete

or had not reached the target completion date.

BG/20/11/1 The **Board of Governors Meetings - Coronavirus Impact Update** was noted.

### **BG/20/12 NEW APPOINTMENTS & COMMITTEE MEMBERSHIP**

The Chair updated the Board on the progress of the Nominations & Governance Committee who had met with two applicants: Anna Corbett and Andrew Honey.

#### **RESOLVED:**

- 1. To appoint Anna Corbett as a Member of the Board of Governors for a four year term of office with effect from May 2020 until May 2024, as a member of the Finance & Estates Committee and as the Lead Governor for Safeguarding (including Prevent), and Pre Degree;**
- 2. To appoint Andrew Honey as an Independent Committee Member to the Audit Committee with effect from May 2020 until July 2021;**
- 3. To remove Paula Sanderson, Governor, from the Audit Committee and to appoint her to the Nominations & Governance Committee.**
- 4. To note that the N&G Committee was looking to increase the diversity of the Board as well as look for new members with experience in Employment or HR. Applications from arts practitioners and alumni would be particularly welcomed.**

### **BG/20/13 CONFIDENTIAL COVID RESPONSE PLAN**

This agenda item was deemed to be confidential and was subject to a separate confidential Minute.

### **BG/20/14 STUDENT NUMBERS AND COVID-19 IMPACT**

This agenda item was deemed to be confidential and was subject to a separate confidential Minute.

### **BG/20/15 \*MANAGEMENT ACCOUNTS**

The Board received the Management Accounts to March 2020 which had been considered by the Finance & Estates Committee on 28 April 2020.  
**Received.**

### **BG/20/16 CONFIDENTIAL - UPDATE**

This agenda item was deemed to be confidential and was subject to a separate confidential Minute.

### **BG/20/17 CONFIDENTIAL - PROPERTY UPDATE**

This agenda item was deemed to be confidential and was subject to a separate confidential Minute.

### **BG/20/18 TUITION FEES**

The Registrar introduced the report and noted that the proposed fees for 2021/22 which had been considered by SLT, benchmarked and recommended to the Board for approval by F&E Committee were as follows: international undergraduate from £14,800 to £15,500; international MA from £14,800 to £15,500; home MA from £7,800 to £8,000; and international extended diploma

and FAD from £10,000 to £11,500.

**RESOLVED: to approve the tuition fees as set out above.**

**BG/20/19 CONFIDENTIAL - GROUP UPDATE**

This agenda item was deemed to be confidential and was subject to a separate confidential Minute.

**BG/20/20 DATE OF NEXT MEETING**

Next Board of Governors meeting to be held at 10.00am on Tuesday 7 July 2020.